

**MINUTES OF PARKS AND RECREATION BOARD**  
**January 6, 2009**

**Call To Order**

- 10 The meeting was called to order in the City Council Chambers at 6:00 p.m. by Chairman Glenn Varner with the following Board members present: Brandi Patterson, Pam Kitkoski, Marcus Yarbrough, Herb Moltzan, Kevin Moffatt, and Chandra Karlen.

**Approval of Minutes**

- 15 The preliminary draft of minutes from the previous Park Board meeting on December 2, 2008 was provided to the Board for their review and approval. Herb Moltzan made a motion to accept the minutes with one correction to be made on line 73. Chandra Karlen seconded the motion which was voted on and passed unanimously.

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**Discuss and Consider Plats and Plans**

- 25 The Board reviewed the final plat for **The Mansions at Rockwall**. The Mansions is located north of SH 276 and east of SH 205 on the west side of John King Blvd. The ordinance regarding the development was provided to the Board for their review. The areas on the east and west side of John King Blvd. shall each develop a five acre park at a cost of no less than \$187,500 per park in accordance based on a park site plan approved by the Park Board. Marcus Yarbrough made a motion to accept the final plat as presented with the following conditions:

- 30     □ The developer is responsible for the maintenance of the greenbelt areas according to Maintenance Level D Standards. Maintenance is performed four times annually and includes mowing, litter removal and maintaining water flow. Mowing is only performed on two of the quarterly cycles. Areas with this level of maintenance typically include drainage ROW's, undeveloped park land areas and greenbelt areas. This is the highest level of maintenance for these types of areas.
- 35     □ The developer is responsible for the maintenance of the private park areas according to Maintenance Level A Standards. Maintenance is performed weekly, including, mowing, edging, trimming and litter removal. Cycle may be longer than one week due to weather conditions, growth rates and available resources.
- 40     □ The developer must submit the park site plan to the Park Board for approval before development.

Chandra Karlen seconded the motion which was voted on and passed unanimously.

**Discuss and Consider Annual Update of Park Land Dedication Ordinance**

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- By ordinance, the fees of the Mandatory Park Land Dedication Ordinance are reviewed annually and adopted by resolution by the City Council. The cash in lieu of land fees are based on an average value of land suitable for a neighborhood park. The land must have access to a public street, not have any severe slopes or be heavily wooded. An independent appraiser provides a "preliminary letter of valuation" which was provided to
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the Board for their review. Hipes and Associates conducted the appraisal this year. The letter of valuation stated that the current residential subdivision contributions for future park site(s) development are indicated, generally, at a rate of \$28,500 per acre.

- 55 The pro-rata equipment fees are based on the cost to develop a ten acre neighborhood park. The fee is based on the park district residents contributing 50% of the costs to develop and the balance is to be collected from the remainder of the City residents. At this time, the estimated cost to develop a ten acre neighborhood park to the established standards is \$850,000. At this time, MHS Planning and Design recommends that this fee remain the same as the current year. Herb Moltzan made a motion to keep the cost per acre the same as the 2008 cost of \$34, 200 providing the City Attorney agrees. Pam Kitkoski seconded the motion which was voted on and passed unanimously.

### **Staff Report**

- 65 Andy Hesser provided the Board with an update on the trail construction projects at Squabble Creek and Hickory Ridge. Mr. Hesser also provided the Board with photographs of the construction on the Squabble Creek Mountain Bike Trail.
- 70 The Daddy Daughter Ball will be held at The Bella Harbor Hilton on February 7<sup>th</sup>. The Spring Adult Softball League will begin on February 17<sup>th</sup>. The seniors will take a trip to Kiowa Casino on January 21<sup>st</sup>.

### **Adjournment**

- 75 There being no further business to come before the Board, the meeting was adjourned at 6:34 p.m.